

## Minutes of the Parent Forum held at Richmond Academy Wednesday 18<sup>th</sup> May 2022

| Item No. | Item   | Minutes   | Action Points                            | Action by Who |
|----------|--|---|--|---------------|
|          | <b>Meeting opened at 2pm - Present:</b>  | Helen Every (HT)<br>Stuart Kemsley (SK) (PSA) - minute taker<br>Invites sent to: Mrs Farr, Mr Tomkins, Mrs Skinner, Miss Beaven   |  |               |
| 1.       | <b>Welcome</b>   | HT – We have received 10 responses to the Questionnaire.  |  |               |
| 2.       | <b>Apologies for absence</b>   | No apologies received   |  |               |
| 3.       | <b>Minutes of Previous Meeting</b>   | Minutes were agreed   |  |               |
| 4.       | <b>Matters Arising from previous meeting</b>   | Only item outstanding from the previous minutes is the details for the Author from Mrs Skinner  | Establish if these details are available | PSA           |
| 5.       | <b>What is your understanding of how Richmond is supporting children who may have regressed in their learning during the Pandemic?</b> | The feedback received showed that a lot of parents acknowledge the efforts of the school to help children catch up.<br><br><i>Comments included - they help my son wherever possible – always found them supportive of any additional work requested – my son has had lots of extra interventions and came to after school clubs for extra maths and reading – Richmond are offering booster sessions to help improve reading, writing and mathematics</i><br><br>There were no comments made which suggested that parents felt that children were not being supported enough | Feedback to The Board                    | HT            |
| 6.       | <b>Board item:</b>   |   |  |               |

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|----|---|---|--|-----|
|    | <b>What can we do further to support children's attendance at our school?</b> | <p>Some of the comments made by Parents suggest that we do not promote the systems in school enough as the comments suggest parents don't know what is in place.</p> <p>A suggestion was made to monitor attendance and speak to families who don't attend.</p> <p>Extended SATS breakfast club was a big draw for some pupils. We do offer breakfast club to families who find attending school challenging.</p> <p>Rewards were mentioned for those children who attend- this is linked to our whole school strategy.</p> | <p>Details to be fed back to The Board</p> <p>Parents to be made aware of the attendance strategy for children who attend school</p> | HT  |
| 7. | <b>Items for the next agenda</b>  | <p>Stranger Danger and other community/safety issues</p> <p>Y6 leavers arrangements</p> <p>Summer Fair</p> <p>How can we publicise how well Richmond is doing?</p>  | <p>There is a Jubilee fair on 27<sup>th</sup> May</p>  | HT  |
| 8. | <b>Prize Winner</b>   | <p>All 10 parents who completed the questionnaire were included in the draw. The winner was: Shontelle Willicombe</p>   |  |     |
| 9. | <b>Date of next meeting</b>   | <p>22 June 2pm</p>  | <p>Advertise to all parents</p>  | PSA |