

## Minutes of the Parent Forum held at Richmond Academy Wednesday 8<sup>th</sup> September 2021

Item No.	Item	Minutes	Action Points	Action by Who
	<b>Meeting opened at 2pm - Present:</b>	Helen Every (HT) Mrs Skinner Stuart Kemsley (SK) (PSA) - minute taker Invites sent to: Mrs Farr, Miss Beaven, Mr Tomkins, Mrs Skinner and Miss Fisher		
1.	<b>Welcome</b>	HT – We have received 14 responses to the Parent Forum Questionnaire.		
2.	<b>Apologies for absence</b>	Mr Tomkins was unable to attend due to having booked in his second COVID jab.		
3.	<b>Minutes of Previous Meeting</b>	Most actions have been actioned, HT to check the Newsletters to see if PHSE unit subjects have been included.	Check Newsletters for PHSE Unit details	HT
4.	<b>Matters Arising from previous meeting</b>	None		
5.	<b>Vehicle Traffic at drop off/collection time</b>	14 responses were given to the questionnaire regarding traffic with mixed responses. It was agreed that if it feels that the entrance is getting busy the school will consider reverting back to entering via the Nursery Close entrance where there is more room to move and park vehicles. Some responses included: “would love no cars by Unity Street”, “Some parents stand chatting around cars making others walk in the road”, “Too many cars still parking at the front gate in the morning” and “very busy”. The Nursery Close exit has zig zag lines but advice from the council has been that zig zag lines can’t be added to Unity Street as there hasn’t been any recorded incident to warrant them.	Continue to monitor this to ascertain whether a change of entry/exit direction is needed.	HT

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6.	<b>School Trips</b>	<p>There were various ideas given by parents in the questionnaire regarding places the children may visit.</p> <p>HT is going to providing parents with an overview of the trips which have been booked for the year, to give them an idea of what is coming up. However, this is a draft copy for the year and subject to change. Mrs Skinner suggested the <i>Wheels of Time</i> Museums. These are a group of Museums all based on the Island and once you have visited them all you get a badge. Each Museum is different although some are quite small and can only accommodate up to 10 children. HT suggested that this could be considered as a club for any children that maybe interested and this was felt to be a good idea.</p>	HT to provide parents with draft overview of school trips	HT
7.	<b>School Vision and how technology will drive learning</b>	<p>HT explained that the classes are accommodating a flexible approach across the year groups to enable a school that encourages and develops lifelong learning skills. At present the feedback from parents and children is very good: "my son loves being able to choose where he sits as he can sit where he can see and hear everything"</p> <p>The Children's feedback on the use of technology included comments, "<i>Happy to use iPads but still enjoy pen and paper</i>". The children are not on iPads all day and still learn in a variety of ways. If they are using their iPad, they will have a break every hour in line with guidance. In the near future we are looking at allowing children to take the iPads home so that work can be shared with parents or so that the children can use the equipment at home to access learning resources.</p>	HT to share responses with the Board	
8.	<b>Items for the next agenda</b>	<p>An idea suggested was to ask parents what type of visitors they would like to see coming into school, such as Scientists, Salvation Army, Doctor etc. (perhaps we could look to see what skills parents hold?)</p> <p>To explore and establish what would encourage members of the Parent Forum to attend the meetings. Establish why members have not attended the meetings.</p>		
9.	<b>Date of Next Meeting</b>	Wednesday 24 November 2pm	PSA to publish minutes of the meeting	PSA