

Minutes of the Parent Forum held at Richmond Academy Wednesday 20th January 2021

Item No.	Item	Minutes	Action Points	Action by Who
	Meeting opened at 1pm - Present:	Helen Every (HT), Miss Skinner, Stuart Kemsley (PSA) Stuart Kemsley (SK) (PSA) - minute taker Invites sent to:		
1.	Welcome	HT welcomed those in attendance and thanked them for coming along to the meeting		
2.	Apologies for absence	No apologies were given		
3.	Minutes of Previous Meeting	HT will continue to monitor the Members attendance. A New 'A' board has not been ordered yet as there are minimal parents on site and we continue to encourage WEDUC. Rising 4s still going well in lockdown. Teacher is reading stories and the number of attendees is good. There have been lots of positive posts on Social Media about the school from various parents during this lockdown period which have been really appreciated by staff.		
4.	Matters Arising from previous minutes	A survey had gone to all parents with the agenda questions on to support attendance at the Parent Forum meetings during this time. Only 3 responses were received but they did represent the range of classes in the school (EYFS- KS2)		
5.	Introduction	HT thanked Miss Skinner for attending and the minutes of the previous meeting were discussed. HT then went through the points on the agenda.	HT to monitor attendance and numbers	HT
6.	Attendance Policy	PSA asked if Miss Skinner her thoughts on the AP. She said that she felt that it was clear and quite self-explanatory. Miss Skinner also feels that a lot of what is in the policy is common sense, it is fair and inclusive. From the survey, the responses felt the policy was clear and understood.	HT to feedback to the Board	HT

Minutes of Meeting of Parent Forums of The Stour Academy Trust

7.	Plastic Free School	Miss Skinner explained that her Father is involved in Plastic Free Sheppey and before it is able to really take off he needs to have a school on board. The school would participate by having the older pupils making posters, writing to the government and companies asking them to rethink their use of plastics, and expressing their reasons why it is better not to use plastic and the school would support this as well by looking at where it could also do away with plastic for a more suitable replacement. HT expressed great interest and asked if her Father could send through more information. Miss Skinner will also speak to her father about attending the next PFM. HT suggested that it would a very good idea for the School Counsel to pick this up once School has reopened. HT also said that this is something that could be included within the curriculum.	Miss Skinner to provide HT with further details who will then disseminate to School Council once the schools are fully open again to all year groups consistently	
8.	Adult Education	Miss Skinner felt that there was a range being offered but a suggestion for the future might be Understanding your Child's School Curriculum The survey said that the parents were aware of what was on offer but that they would like to know more about Adult Education.		
10.	Any Other Business	Items to be placed on the next agenda <ul style="list-style-type: none"> • Playground (to be established what the parent means by this) • Remote Learning in Action 		
11.	Date of Next Meeting	17 March 12 noon		