

Minutes of the Parent Forum held at Richmond Academy Wednesday 18th November 2020

Item No.	Item	Minutes	Action Points	Action by Who
	Meeting opened at 1pm - Present:	Helen Every (HT), Miss Fisher, Miss Skinner, Mrs Farr, Mr Tomkins and Mrs Collins Stuart Kemsley (SK) (PSA) - minute taker		
1.	Welcome	HT welcomed those in attendance and thanked them for coming along to the meeting		
2.	Apologies for absence	Mr Tomkins and Mrs Philpott. Also absent Mrs Farr, Mrs Collins, Miss Beaven and Miss Fisher		
3.	Minutes of Previous Meeting	Agreed		
4.	Matters Arising from previous minutes	HT will continue to monitor the attendance of the members of the Parent Forum. It looked at one point at the last meeting that we would have too many parents for certain year groups, but unfortunately only 1 parent has attended the meeting on this occasion. PSA has not ordered the 'A' board, but as we are unable to organise events at this time there is no rush to do so. It will be ordered however, by the next meeting. HT informed MS that there has been some positive feedback posted on Social Media about the school. MS said that she had posted the flyer regarding the school rising 4s on one of the Sheppey Gossip boards. HT said that a year 6 parent has also posted some positive feedback on social media about the school and the support that we are giving with hoe learning etc.		
5.	Parents Evening	HT asked for feedback from MS on how well she thought that the parents evening videos had gone. She said that her experience was very positive and that a 10 minute slot was enough. However, she was unsure if all parents had felt the same as some were known to say that they had not received a call. They may have been unclear that they needed to log onto their appointment slot.	HT to organise clear instructions on how to connect to online parents evening appointments	HT
6.	On line Learning Policy	MS Provided the following feedback on the on-line policy. From a parent's point of view it is very well thought out and will mean that education can carry on as best as possible. The main	HT to feedback views to the Board	HT

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		<p>concerns as a parent of 2 would be getting them both online together. It says about the school sending laptops home but would that be 1 per house or per pupil? Maybe headphones would also be needed for houses with multiple children.</p> <p>It's a worry that they are in front of a screen all day. With using TEAMS they are going to be closer to a screen for longer periods, written work would presumably typed so that it can be submitted.</p>		
7.	Rising 4's	<p>HT explained that the school has been offering families the opportunity to come into school for a 1:1 tour with her. So far 1 family have taken up the offer and although another family booked an appointment they did not turn up. There is an element of Covid that needs to be considered as some families may wish to stay clear of schools under the current climate.</p>		
8.	Suggestions for next agenda	<p>MS asked if we could discuss 'plastic free schools'. This is something that her father is trying to promote and ideally wishes to make it plastic free Sheppey although he needs a school to be on board to do this. HT agreed this to be a topical subject and one that will impact on the children</p> <p>Other items to be added to the next agenda</p> <p>PSA requested – To discuss if anyone has used the online courses provided by Optivo, Adult Education and Wellbeing Workshops. Any feedback and any idea of how to promote the workshops.</p>	<p>HT to add items to the agenda</p>	<p>HT</p>
9.	Any other Business	<p>No other business</p>		
12.	Date of Next Meeting	<p>20/01/2021 1pm via TEAMS</p>		